

Available Position – Affordable Housing & Community Development Specialist

About Us

Laurin Associates was established in 1981 to provide pre-development feasibility analyses to for-profit and non-profit real estate developers, cities, counties, housing agencies and finance institutions. In December 2002, Laurin Associate merged with Raney Planning & Management, Inc. to provide a broader menu of services to private and municipal clients.

For over 30 years, Laurin Associates has been dedicated to providing excellent services to assist in the provision of affordable housing and community development. Laurin Associates has successfully worked on numerous projects with local municipalities, Housing Authorities, State agencies, including California Department of Housing and Community Development, and for-profit and non-profit developers. Laurin Associates' current specialties include:

- Affordable and Market Rate Housing Market Studies
- Prevailing Wage and Labor Compliance Monitoring
- Residential Relocation Plans and Implementation
- Financing Applications
- Housing and Community Development Studies
- Grant Applications, Implementation, and Administration
- HOME Project Administration
- Annual Monitoring for HOME-Assisted Rental Projects

Laurin Associates' parent company, Raney Planning & Management, Inc., has over 16 years of professional local government consulting. Raney services include contract planning and project management; CEQA/NEPA documentation; environmental impact reports and statements; initial studies and environmental assessments; and air quality analyses.

Skills and Qualifications

Laurin Associates is seeking a motivated self-starter with excellent communication, research, and writing skills. A successful candidate will possess a minimum BA/BS and an interest in Affordable Housing and Community Development programs. Candidates must have excellent oral and written communication skills, strong project management abilities, and the ability to cultivate and maintain relationships with a diverse client base. The candidate should also have the ability to: work independently; prioritize and manage multiple projects and deadlines; interpret governmental regulations; conduct interviews; and make public presentations. In addition, the candidate should be literate in Microsoft Office programs. Candidates who are fluent in English and Spanish are encouraged to apply. The position will require some overnight travel.

Raney Planning & Management, Inc. offers a competitive compensation and benefits package. Submit your resume attention Cindy Gnos, Senior Vice President, by mail or email at: 1501 Sports Drive, Suite A, Sacramento, CA 95834 or cindygnos@raneymanagement.com.